

**RHSO (Rivers Heritage Site and Orchard)**

**Meeting 25/06/19**

**23 Rowney Gardens, Sawbridgeworth 1930**

**Present:** Ruth, Rob, Hazel, Dave, Adrienne, Eugene, Nickie & Eric (part)

**Apologies:** Geoff, Paul, & Robinne

<b>Topic</b>	<b>Discussion/ decision</b>	<b>Action</b>
<b>Minutes of last meeting</b>	All agreed as correct & will be marked on web as such	<b>Rob</b>
<b>Items from minutes not covered elsewhere</b>	Eugene confirmed that Peter Laws has apple day in the diary. Eugene reported that as part of the bio diversity study being undertaken by Orchards East, the DNA of 3 of our apple trees (AA7, K5 A69) & 3 pears (P16, P4 and Q9) is being done for no charge as part of the project. Paul Read is coming to the July maintenance to do the bio-diversity study and will be able to give us some advice about the plum trees. Nickie to include in the mail to volunteers about next maintenance	<b>Nickie</b>
<b>Finance</b>	Hazel reported that we have £300 in our account from the locality budget which is earmarked for a new bench which CMS will be installing. Our account (including this amount) stands at a healthy £3809.89 which includes £90 from Juice sales at Full of Beans and £259.30 from juice sales at the May Fayre. Hazel reported that she had tried to get a grant from Claire Pullen for apple pickers but as we didn't have a 'safeguarding' policy we were refused. We discussed what other policies we should have to prevent this from happening again and Nickie will look for a safeguarding and a GDPR policy suitable for RHSO which Rob will then put on the web	<b>Nickie</b>
<b>Maintenance update</b>	Adrienne reported that all the young trees had been weeded and fed and that we need to do this each year. She is mowing the paths and will do it just before maintenance to make moving around the orchard easier. We had a discussion on the need to weed the ditches and decided no need to do so this year. We will need to do the hedges at some point where they encroach on the trees. We had a discussion on the optimum time to plant new trees and agreed on November and if a graft is needed that should be done the summer before. It was agreed that we need M25 size of root stock for RHSO. This summer we need to compile a list of what we have, look at a list of what is sold and then decide on what we should plant for next year. Ruth proposed we do some root stocking in 2020 and everyone agreed. After a discussion on the effectiveness (or not) of plastic	

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	identification tabs we will replace them all with wooden to stop the id from washing off. It was agreed that some more tree guards could be purchased	<b>Eugene/ Adrienne</b>  <b>Adrienne</b>
<b>Juice</b>	Hazel to count the actual number of bottles left but it is thought there are only around 150 which is only enough for the Allotment show and Scarecrow event	<b>Hazel</b>
<b>Events</b>	Allotment show – Nickie and Geoff to sell juice Scarecrow w/e – 10 – 4 sat (Adrienne & Ruth) 11 – 4 Sun (Dave & Hazel) Nickie to request other volunteers Need to check if Gazebo provided but Adrienne will take own	<b>Nickie</b>  <b>Adrienne</b>
<b>Publicity</b>	Fliers are needed to give out at the Scarecrow w/e need to explore printing costs	<b>Adrienne</b>
<b>Apple Day</b>	We believe there are more apples than last year but they are distributed around the orchard differently, but confirming this will be too late to order the van etc so we all agreed to do the following now pay for the van now and to buy an urn (c£160) which will be stored at Eric & Ruth's. Adrienne will look into hiring tables Everyone will look to see what gazebos they have & tell everyone else – we need a total of 4 Inform the scouts & Guides of date Contact the juicers re date etc	<b>Ruth</b>  <b>Adrienne</b>  <b>All</b> <b>Nickie</b> <b>Adrienne</b>
<b>AOB</b> <b>Grass cutting</b> <b>EOP Magazine</b>	Adrienne getting this organised for mid-September  Hazel has received this and Nickie to send out detail of their AGM to the general circulation	<b>Adrienne</b>  <b>Nickie</b>

Next meeting will be held on 27<sup>th</sup> August at 23 Rowney Gardens @ 7.30pm to discuss the detail for Apple Day

Meeting closed at 9.25pm